

## 2023 ELECTION & CAMPAIGN RULES

### OFTSE LOCAL 1273

1. Constitution and By Laws  
Nominations and elections of Oxnard Federation of Teachers and School Employees (OFTSE) Local 1273 officers and site representatives will be conducted in accordance with the CFT Constitution dated July 2008; the Local 1273 Constitution as revised June 3, 1996; and the Labor Management Reporting and Disclosure Act of 1959, as amended.
2. Terms of Office  
Officers elected will serve a two-year term, which begins July 1, 2023 and will end on June 30, 2025.
3. Eligibility for Nominations and Holding Office  
As provided in Article IV of OFTSE Constitution, all nominees and nominations will come from the membership. All dues paying members in good standing are eligible for nomination. The OFTSE office staff will review dues records to verify eligibility of all nominees. Such a member is eligible to hold the offices of President, Vice-President, Treasurer, or Secretary of OFTSE. Vice-Presidents of Certificated, Classified, Paraprofessional, and Adult Education positions can only be held by a member employed the majority of their workday in that unit.  
Site representative nominees must work the majority of the day at the site they represent.
4. Nominations  
Nominee forms will be emailed either globally or to the non-work or work email addresses of all OFTSE members on file between March 20, 2023 and April 11, 2023. Nominations will be accepted only from members in good standing. After screening for basic eligibility, nominees will be notified of their nomination by OFTSE office staff and given the choice to accept or decline their nomination. Acceptance of nomination will occur after the nominee reviews job duties by oral confirmation, e-mail, or other written form.  
A notice of accepted nominees and their intended positions will be emailed to all unit members.  
In cases where one member is nominated for multiple positions, the nominee will be given the opportunity to choose and run for a maximum of one (1) position with a deadline of 4/17/23 by 5pm.
5. Co-representation  
Nominees for site representative can share their duties as co-representatives but are generally limited to and will be listed as a single pair. Credit for adjunct duty of co-representatives will be apportioned as agreed upon by the co-representatives and the site principal.

## 2023 ELECTION & CAMPAIGN RULES

6. Site Representative Appointment

The vote for site representatives is a recommendation to the Union President who shall have the final determination on site rep appointments. In the situation where all nominees at a site decline their nomination and the position would be vacant, the Executive Board will exercise their right to appoint a representative granted by Article IV of the OFTSE Constitution.

7. Campaign limitations

At the time of notification of nominees for all Executive Board positions, OFTSE will solicit a campaign statement, not to exceed 500 words, from each accepting nominee which will be posted on the OFTSE website. Statements will be due by 4/24/23 by 5pm.

A recorded General Membership meeting will also be held at 6pm on 4/26/23 for candidates for Executive Board in all contested races. Surrogates will not be allowed to represent a candidate who does not attend this forum. Members will be allowed to submit questions for the candidates.

All candidates are free to distribute campaign materials at their own expense. Use of school site or union office photocopy services and postage is prohibited. Use of school email to campaign is also prohibited.

Federal law prohibits the use of any union or employer funds to promote the candidacy of any person in a union officer election. Union officers and employees may not campaign on union time.

Federal law also provides that candidates must be treated equally regarding the opportunity to campaign and that all members may support the candidates of their choice without being subject to penalty, discipline, or reprisal of any kind.

8. Voter Eligibility

Any member whose dues are current as of April 30, 2023 will be eligible to vote in the election.

9. Election Procedures

Election and nomination announcements will be e-mailed on or before April 11, 2023, by global email or to the member's last known email address as reported to the union. It is the unit member's responsibility to ensure that the union has the member's correct e-mail address.

The election will be entirely online on the Election Runner Platform, with a backup option of voting by paper ballot at the OFTSE office by appointment for those who would prefer this method. A link to secure voting will be emailed to members on April 30th or May 1st, with a reminder sent no later than May 4th. Voting will take place anytime after the link is emailed with voting to close at 5pm on May 5th, 2023. Any member who wishes to instead cast a paper ballot shall contact the OFTSE Executive Director and make an appointment to come to the OFTSE office to complete a ballot and place it in the locked ballot box.

## 2023 ELECTION & CAMPAIGN RULES

10. Election Results

The election of Executive Board Officers will be determined by plurality. In the event of a tie, the winner will be decided by a coin flip or other random method determined and monitored by the Elections Committee. The results of the election will be emailed out as a global email. The results of Site Rep nomination votes may also be released, but final decisions on site rep appointments will be made by the President-elect after consulting with the newly elected Executive Board.

11. Election Records

The OFTSE Executive Director is responsible for maintaining all nomination and election records for at least two years after the election.

12. Vacancies

For any vacancy, the Executive Board will appoint a successor to finish the term according to the OFTSE Constitution.

13. Questions or Problems

Candidates and members with questions about the nomination and election procedures should contact Tim Allison at TimAllison2030@gmail.com and he will forward these to the Election Rules Committee. Any violation of these rules should, likewise, be reported to OFTSE Executive Director so that corrective action can be taken if deemed necessary.

14. Protests

Any member who wished to challenge the officer elections may do so by filing a protest in writing with the OFTSE within 10 days after the election results are announced.

The above rules are all inclusive. However, additional rules or clarification may be issued by OFTSE 1273 Election Rules Committee as needed during the nomination and election period.

The 2023 OFTSE Local 1273 Election Rules Committee:

Daniel Cook  
Brook Sell  
Jeff Shettler  
Kevin Workman  
Georgina Curry  
Tim Allison (Ex-Officio)